

WAYNESVILLE-ST ROBERT JOINT AIRPORT BOARD MEETING

June 23, 2009

Draft

CALL TO ORDER: The meeting was call to order by Mike France at 5:05 p.m.

ATTENDANCE: Larry Nelson, Jim Carson, Jim Phillips, Bill Taylor, Mike France, Bill Urena, Bruce Harrill, Kevin Hillman, Chris Schrantz, Sandy Willis, Gary Hoffman, Mike Alley and members of the press.

Consideration of Minutes: The minutes of the May meeting were reviewed and approved.

Jeff Schultz – Fly-In update – Mr. Schultz will not be available for the Fly-In on June 27. Chris Schrantz called 3 officers of the club and they decided to cancel the Fly-in. Mr. France suggested that if anyone flew in and wanted the discounted gas, to go ahead and give them the discount due to the late notice of the cancelation.

Report of Staff

a. Administration

i. Electric Discussion with Laclede Electric – Kevin Hillman is working with Laclede Electric to work out a solution for the 3 phase transformer to operate the gate and future use.

ii. Joint Use Agreement – moved to Closed Session.

iii. Budget Update –Mr. Harrill provided a budget update. We are waiting for reimbursement from MoDOT for Gaines and Huey Contracts for the T-Hangar and taxiway portions of the grant.

b. Airport Operations Manager

i. Fuel Sales – Mr. Schrantz reported that the fuel sales are steady. The fuel delivery system was struck by lightning, however the system has been repaired and is up and running. Mr. Harrill stated that this damage was turned to the insurance.

Unfinished Business

a. Steel Protective Carport – Mr. Harrill asked Chris Schrantz to research further.

b. Pavement Update – The taxiway is ready to go out for bid.

c. Fuel Containment Structure – Mr. Harrill stated this cannot be covered by the grant.

d. Erosion Control – Mr. Hillman suggested digging out the area so it would drain into the culvert. Mr. Schrantz stated that he and Mr. Huffman would also put rock in the area to prevent further erosion.

New Business:

a. Marketing Grant Update- Mr. Schrantz reported that he has seen some results from the local media.

b. Hangar's Keepers Liability Insurance – Mr. Harrill explained that the regular liability insurance covers aircraft when they are not under our care and Hangar's Keepers liability insurance covers aircraft when they are under our care. Mr. France suggested doing more research on insurance. Mr. Hillman suggested raising hangar fees by \$5.00 or \$10.00 a month or up the deductible dollars to bring the cost down. Larry Nelson made a motion, second by Bill Urena, to purchase

the hangar keeper liability insurance pending additional research on the deductible and the features of the insurance. All agreed.

c. Next Project: FBO and Community Hangar Building- The City received proposals from three Architectural Firms: 1. Columbia Associates 2. J. Rogers Architecture, Inc. 3. Ireland Architects. Both Cities have worked with J. Rogers and Ireland Architects in the past and are pleased with the performance of both companies. The committee suggested flying around to look at other FBO facility including the Farmington Facility. Bill Urena made a motion, second by Jim Philips, to recommend Ireland Architects as Architect of the FBO. The vote was 5 yes, Bill Taylor abstained. The plan is to have Ireland Architects and Ty Sander at the next meeting to discuss the FBO Building project.

Jim Phillips made a motion, second by Jim Carson, to go into closed session.

Jim Phillips made a motion, second by Bill Taylor, to adjourn. Meeting was adjourned at 6:25 pm.