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WAYNESVILLE-ST ROBERT JOINT AIRPORT BOARD MEETING

May 28, 2009

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**ATTENDANCE:** Mike France, Randy Becht, Larry Nelson, Bill Urena, Kevin Hillman, Bill Taylor, Bruce Harrill, Sandy Willis, Airport Staff-Chris Schrantz and Gary Huffman. Guest Jeff Shultz.

**CALL TO ORDER:** The meeting was conducted by Randy Becht who called the meeting to order at 5:03 p.m. May 28, 2009.

**CONSIDERATION OF MINUTES:** Motion to accept the minutes made by Mike France and seconded by Larry Nelson. Motion carried, minutes approved as written.

**COMMENTS OF GUESTS:** Mr. Jeff Schultz gave a positive report on the May 2<sup>nd</sup> Fly-In. Even though the weather did not cooperate, the event was attended by approximately 750 people, which was considered a great turnout. Many of the attendees showed much eagerness and enthusiasm, therefore, the I-44 Flyers is tentatively planning a 2<sup>nd</sup> Fly-In for June 27, 2009. Mr. Harrill recommended to the committee to offer the same fuel incentive as the May 2<sup>nd</sup> event. A motion was made by Mike France, 2<sup>nd</sup> by Bill Taylor, to offer the same fuel incentive. The vote was unanimous. Mr. Harrill thanks Mr. Jeff Schultz for organizing the event and Mr. Taylor for flying in the event. Mr. Schultz inquired to the status for the electric to the gate. Mr. Hillman informed the committee of a meeting with the Laclede Electric Co on Monday June 1, 2009. Mr. Shultz also suggested additional landscaping on the end of the runway area to cause a better drainage of that area and prevent damage to the pavement in the future. Mr. Shultz also suggested targeting neighboring FBOs and trying to change the attitude concerning the Fort Leonard Wood airport. The prevailing attitude is it is too complicated to land at Fort Leonard Wood due to "red tape". This is no longer an issue. Mr. Becht suggested working on the perception and to promote the fuel prices at Fort Leonard Wood Airport.

**Report of Staff**

**a. Administration:**

- i. Lease Purchase on Tractor and Mower is completed. The tractor has been delivered.
- ii. Mr. Harrill had a discussion with Laclede Electric concerning the 3 phase transformer. It would be more cost effective to install a new transformer than to run from the existing transformer. The 3 phase transformer would allow for a larger facility in the future.
- iii. Mr. Harrill informed the committee that we have an agreement with MODOT for Air Service Study.
- iv. This topic was moved to closed session.

**b. Airport Operations Manager**

- i. Mr. Schrantz gave a report on the fuel sales. On May 2<sup>nd</sup> (Fly-In event) they sold 194.42 gallons of fuel. Sold 4,189 gallons for the month of May. Fuel sales are on target.

**Unfinished Business**

- a. **Steel Protective Carport:** Mr. Schrantz received a n estimate of \$40,000.00 for the Steel Protective Carport.

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- b. **T-Hanger Update** Mr. Harrill informed the committee that MoDOT had completed an inspection with minor findings.
- c. **Fuel Containment Structure:** Mr. Harrill will research to see if this could be eligible in the grant. Mr. France would also like to know if this would impact the new FBO structure.
- d. **Completion on Grant 1: Erosion Control:** There are a few minor issues to be taken care of.

## 8. New Business:

### a. Marketing Grant Update

- i. **Chamber of Commerce Luncheon Sponsorship** – Mr. Harrill and Mr. Schrantz both reported that the luncheon went well and had a good representation.
- ii. **Bill Boards and Newspaper Advertising** – Mr. Schrantz reported that the bill boards will be going up on the I-44 location in 3 to 4 days and with the exposure he expects commercial to go up.

### b. Next Project: FBO and Community Hanger Building

- i. **Selection of Architect** – Mr. Harrill and Mr. Hillman suggested starting the Architect selection process and reviewing qualification at the next meeting.
- ii. **Suggested Design Features-** Mr. Hillman spoke with Ty Sander of CMT. Mr. Sander suggested building the terminal in modular units that could be expanded in the future.

Mr. Urena asked about the long range plan. Mr. Harrill presented him with the Airport Master Plan for his reference.

Mr. France made a motion, second by Mr. Urena, at 5:35 pm to go into closed session pursuant to Missouri Law Chapter 610.021 for Legal and Personnel matters. Vote was unanimous.

Mr. France made a motion, second by Mr. Nelson, to adjourn.  
The meeting adjourned at 5:52 pm.