

FINANCE COMMITTEE MEETING
MAY 20, 2010 – 5:30 P.M.
MINUTES

PRESENT: Councilman Hardman, Councilman France, Councilman Roberts, Councilman Cordry, Councilman Conley, Councilman O'Riley, City Administrator Harrill, City Clerk Welch, City Collector Leuthen, Budget/Finance Neville, County Collector Terri Mitchell, and Alan Gerstenecker of the Waynesville Daily Guide.

CALL TO ORDER: Councilman Hardman called the meeting to order at 5:30 p.m.

COMMITTEE REORGANIZATION: Councilman Roberts made a motion to retain Councilman Hardman as Committee Chairman. Councilman Cordry seconded the motion. Motion carried.

PROPOSAL FROM COUNTY COLLECTOR ON COLLECTION OF TAXES: Terri Mitchell, Pulaski County Collector, presented a proposal for Personal Property and Real Estate Taxes due to the City of Waynesville be collected on behalf of the City of Waynesville by the Pulaski County Collector. The Pulaski County Collector would charge a 3% fee which would be approximately \$5,000 to \$7,000 annually. City Administrator Harrill asked if the County would also be able to collect delinquent taxes and Pulaski County Collector Mitchell said yes, they would be able to do that. Councilman Cordry asked who would be handling the NID payments and City Collector Leuthen stated that the City would continue to handle the billing and receipt of payment for the NIDS. Councilman Hardman asked how much had the City lost in real estate taxes. City Collector Leuthen said that we had not lost on real estate taxes because we could take those to the annual tax sale. Councilman Hardman asked if it was worth having the County collect the taxes for us. City Administrator Harrill advised that it would save us a great deal of time and money. If the County is collecting, the owners will have to pay the entire bill at one time inasmuch as they will need the paid receipt to obtain their license plates and obtain vehicle renewal tags. At the present time we have no way to enforce the non-payment of municipal personal property taxes; however, if they are included on the County tax bill, we are ensured payment when the County taxes are collected. Having the County collect the taxes would also reduce our cost in postage for multiple billings; plus the time and effort spent in mailing out notices and not receiving payment or a response to the notice. Collector Mitchell said that she would also be able to collect add-on taxes later in the year after adjustments are made. Add-on taxes are often difficult for the City to collect. County Collector Mitchell said that the County would provide a settlement statement each month to show the breakdown of the City taxes collected. She also stated that the County Commissioners would have to vote to agree to do the collection of taxes on behalf of the City of Waynesville but did not feel it would be a problem. Councilman Cordry stated that she thought it was a good idea and made a motion to submit the idea to City Council. Councilman Hardman seconded the motion. Motion carried.

REVIEW BILLS: Councilman Hardman as the Committee to review the bills presented and also asked if anyone had any questions about the bills. Councilman Roberts asked about cleaning of uniforms and how the uniform company was selected. Councilman Cordry made a motion to pay the bills as presented and Councilman Roberts seconded the motion. Motion carried.

MONTHLY BUDGET REVIEW: City Administrator Harrill stated that the Cash Flow Sheet had been updated along with the Budget Summary. As of April 2010, Total Revenue is showing at 6% and Total Expenses are at 7%. Recouping from draws puts the City in good shape and FYE 2010/2011 is off to a good start.

City Administrator Harrill also explained that we would need to create a CID revenue and expense line in order to fund expenses from infrastructure funds. We will also need to add an income figure under the CID Agreement. We will have to keep track of each project individually. Expenses for CID (electric and road infrastructure for example) will be sizeable amounts. The City will have to cut checks, make draws and reimburse the funds from the CID. Councilman Cordry made a motion to create the CID revenue, expense and income line and Councilman Roberts seconded the motion. Motion carried.

FINANCING PROPOSALS ON LEASE PURCHASE OF REAL ESTATE: Tabled

PERSONAL PROPERTY TAX WRITE-OFFS: City Collector Leuthen presented a request to write off 2006 Personal Property Taxes in the amount of \$1037.21. This is an accounting procedure based on recommendations from the City auditors. If the individuals owing the Personal Property taxes should be located, we can still accept the payment for the delinquent tax. Councilman Cordry made a motion to write off the uncollectible 2006 Personal Property Taxes and Councilman Roberts seconded the motion. Motion carried.

OTHER BUSINESS: Councilman Roberts asked if the City was still looking at being able to pay or view bills online. City Administrator Harrill said the matter was still being researched and we hope to have something to present at the June meeting.

ADJOURN: There being no further business to come before this committee, Councilman Hardman adjourned the meeting at 5:50 p.m. The next monthly meeting of the Waynesville Finance Committee is scheduled for Thursday, July 17, 2010 at 5:30 p.m.