

# WAYNESVILLE PARK BOARD MEETING MINUTES

## NOVEMBER 16, 2009

1. Call To Order: 5:36 p.m.
2. **Members Present:** Roger Olney, Loretta Carson, Marti Bishop, Joe Oliver, Charles Kristek, Joanne Bishop.
3. **Members Absent:** Mike Prater
4. **Also Present:** Mike France, City Council Member/Park Board Liaison, Luge Hardman, City Council, Randy Brown, Park Superintendent, Bruce Harrill, City Administrator, Cliff Hammock, Mayor, media representatives.
5. **Special Presentation:** A presentation of a certificate and gift was made to Ms Loretta Carson, long time Park Board member and Board Secretary, who will be leaving the area to relocate to South Carolina. Loretta has been a Board Member for over 15 years. Mayor Hammock presented the certificate and thanked Loretta for her many years of dedicated and unselfish service to the Board and the Waynesville Community and also thanked her husband, Jim, for his contributions to our community. Loretta expressed her appreciation for the opportunity to serve on the board and to help improve the recreational and leisure time activities and facilities for the citizens during her terms on the Board.
6. **Approval of Prior Meeting Minutes:** Minutes of the October 8, 2009 meeting were reviewed. Marti Bishop made a motion for approval, Joe Oliver seconded the motion. There was no discussion and the board voted unanimously to approve.
7. **Superintendent's Report:** Randy Brown reported the following: The renovation of the R.V. Park bath and shower facilities was completed just in time for the flood. The park crew cleaned up the mess immediately after the water receded and there was no permanent damage. There was some damage to the roads, grounds and several of the utility pedestals were damaged. Efforts to repair damage are ongoing to include reseeding grass areas. The interior of the Roubidoux Spring bathrooms was repainted to cover up the graffiti. Park Department staff cleaned out the gutters of the Police Station. The cat walk over the Spring was repaired and some sections of the railing were reinforced. Roger complimented Randy for the job he has done since taking over the Park Department, especially in light of the time of the year he assumed responsibility and the park staff turnover. Additionally he stated that the "things to do list" Randy had compiled would help complete many tasks and projects over the winter before the busy spring and summer seasons were here.
8. **Planning Session:** The primary purpose of this meeting was to start the planning process for next year's budget and activities. The following items were discussed:
  - A. 2010 Pride/Arbor Day. The Board appointed Mike Prater as Chairperson for the 2010 event. Dates selected for 2010 are 17 April with the 24<sup>th</sup> as inclement weather back-up. 2010 is

the 40<sup>th</sup> Anniversary of Earth Day and the dates for our activity will work well with that. Suggestions to improve the event included extending the event to community neighborhoods, offering prizes to groups/organizations that collect the most trash, continuing with the electronic appliance collections, coordinating the City wide trash pick up the week after the event. A planning meeting separate from the regular board meeting will be held in January to firm up plans.

B. Walk in the Park Brochure: Roger reported that all the trees had been marked/tagged with the botanical signs and requested support from the other board members to update and publish the revised brochure. There were no volunteers; however, Luge Hardman suggested using the Master Gardeners as a possible source.

C. Capital Budget Status: Roger reviewed the status of the Park Capital Budget:

- Started Fiscal Year with \$48,000 balance.
- Projects completed or planned to be completed by end of this FY total \$103,000.
- Projected balance/carryover for next FY is \$ 65,000.
- Anticipated revenue for next FY is \$ 120,000.
- Must pay/hard obligations for next FY total \$ 53,500
- Projected funds available for next FY projects are estimated to be \$ 131,500.

D. Future Capital Projects/Acquisitions: A lengthy discussion concerning future projects was held with the following results. Cost estimates will have to be refined prior to budget submissions.

FY 2011

- Replace Roof on Pavilion # 2 with new truss type/seal tabs
- Repair Roubidoux Park Playground equipment and replace border
- Replace shingles on pavilion # 1 with seal tabs
- Remove and replace drinking fountains in park with water hydrants
- Relocate section of Roubidoux Trail and concrete trail section

FY 2112

- Extend Roubidoux Trail around water treatment facility
- Develop concept and design for Spray Park Expansion
- Develop design for integrated City Wide walking/bike paths
- Replace one riding mower

FY 2113

- Construct additional large picnic pavilion on old pool site

Additional discussions included neighborhood parks, (decision was made to await neighborhood requests for development or improvement), New R.V. Central Support Facility, (wait to see revenue stream from R.V. Park before committing to more capital investment).

9. Needs Assessment Survey: It has been several years since the Park Board has conducted a needs assessment. With changes in population, capital resources available, growth in interests in recreational opportunities, and the completion of the City Comprehensive plan, it was determined to conduct a city wide needs assessment in early 2010. Initial plans are to send

out the survey with utility bills and compile and publish results. Results will help guide the board for future programs and projects.

10. A short discussion was held concerning the design and construction of a Performing Arts Pavilion in Roubidoux Park. Roger stated that he hoped to have a conceptual design and cost estimate from a local contractor sometime in January. Additionally, during the interim a fund raising strategy will be developed to generate funds for the facility and recognize contributors. This will take a team effort on the part of the Park Board and Roger solicited all the board members present to be prepared to work on this project.

11. With the loss of Ms Carson as Board Secretary, a call was made for a volunteer to assume those responsibilities. No volunteers were forthcoming. Roger asked board members to give this some thought. The issue will be addressed at the next board meeting. Roger stressed that someone needs to step up and take that position.

12. Adjournment. The meeting was adjourned at 7:15 p.m.