

WAYNESVILLE-ST ROBERT JOINT AIRPORT
BOARD MEETING
MINUTES
October 25, 2022
3:00pm

Attendance:

Board: Chairman George Lauritson, Vice-Chairman John Doyle, Anita Ivey, Sean Wilson (sit-in for Clarence Liberty), Doug Spitalny, Bill Taylor

Staff: Miriam Jones, Mike Guy

Guests: Kristia Parker, Erin Younkin, Bob Crain, Dave Robinson, Dorsey Newcomb, Allen Moll, Renea Lazzarini, Ralph Parker, Walter Mattil, Mark Parker, Cyndee Irvine

Media: Darrell Maurina

1. **Call to Order:** Chairman Lauritson called the meeting to order at 3:00pm
2. **Approval of Minutes:** Vice-Chairman Doyle made a motion to approve the meeting minutes from September 27, 2022. Motion was seconded by Bill Taylor. The motion passed.
3. **Comments by Guests-** No comments
4. **Reports by Staff**
 - a. **Administration:**
 - i. **Budget-** The budget was provided to the Board which reflects 83% of the year. Revenue is tracking at 95% and expenses tracking at 89%. Vice-Chairman Doyle made a motion to approve the budget. Doug Spitalny seconded the motion. Motion passes.
 - ii. **Proposed Budget 2023-** Vice Chairman Doyle provided the proposed budget for 2023. Final budget will be reviewed at November's meeting.
 - iii. **Hangar Rental Fees-** Mike Guy stated that he looked at surrounding areas, Jeff City and Camdenton and hangar rental fees range from \$200 to \$250. Mike Guy would like to update price from \$135 to \$150 starting January 1, 2023. Policy to be updated and brought to the November meeting for approval. Doug Spitalny asked what will the difference be used for. Mike Guy stated it will be used for electricity and maintenance of hangars, and cost for fire extinguishers for each hangar.
 - b. **Airport Operations Manager-** Mike Guy stated fuel sales are down which was expected with change of airline.
5. **New Business:**
 - i. **Contour Airlines Update-** No update provided.
 - ii. **Burns & McDonnell Engineering Update**
 - a. **NEPA Re-Evaluation and Environmental Baseline Survey-** Vice-Chairman Doyle stated the site visit has been conducted.
 - b. **Terminal Area Master Plan-** Follow up meeting November 15, 2022, at 1 p.m. at Waynesville City Hall.
 - iii. **Grant Funding Update-** Grant Funding spreadsheet provided to reflect remaining funds for NPE funding, AIP funding, federal funding, state general revenue funding and other projects.
 - iv. **SOP Marketing Report-** The updated marketing report was provided to the board. To celebrate Contours return to the FLW Region, Contour Airlines, provided 2 free roundtrip tickets that were given away via social media during the month of October. There were 104 entries for the tickets and the winner was Kimberly McGuire.

With no further business, Chairman Lauritson adjourned the meeting at 3:13pm. Next meeting: Tuesday, November 22, 2022 at 3pm at Waynesville City Hall.