

Finance & Human Resources Committee
Open Session Minutes
October 13, 2022

Members Present: Councilman Ed Conley

Members Absent: Chairman Cecil Davis, Councilman Amanda Koren

Staff Present: John Doyle, Amber Box, Doug Potts, Michele Brown

Media: None

Guests: Councilman Clarence Liberty

Call to Order: Meeting was called to order 5:00 p.m. Councilman Conley will serve as Chair. Councilman Liberty will sit-in to establish a quorum.

Citizen Comments: None

Approval of Minutes: A motion was made by Councilman Liberty to accept the September 2022 minutes as written. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Conley, Liberty

NAYS – None

Motion Passed

Review Bills: Committee reviewed the bills. Motion was made by Councilman Liberty to approve paying the bills. Motion was seconded by Councilman Conley. A vote was called.

YEAS – Conley, Liberty

NAYS – None

Motion Passed

Cash Flow – Account Status/EOY Budget Review- Committee reviewed the city's cash flow reports, bank account status, and year to date budget. The city has completed 75% of the 2022 Fiscal Year with expenses ending at 76% and revenues at 78%. City bank accounts have a total of \$5,880,576.91 in restricted funds, reserve funds, and usable monies.

Review of Draft FY 2023 Budget – Mr. Doyle stated that the department meetings for the FY2023 budget are complete. He presented a copy of the first draft of the budget and reviewed it with the committee. Final budget will be brought back in November.

Bid Letter – Banking Services – Committee reviewed the request for bids. The letter was sent out to local banks on September 28th, 2022 and are due in October. Banks have been invited to the November committee meeting to speak individually to the council in closed session to answer questions about their bid submissions.

Discussion on ARPA Requests – Committee reviewed the minutes of the October 6th, 2022 meeting of the ARPA Team. The new ARPA budget is as follows:

Utility Billing Relief	Sunset Effective Immediately (Too restrictive)
Grants for Grocery/Convenience Workers	Sunset Effective Immediately (Lack of Interest)
Build it Better Program:	\$50,000 (Sunset Effective December 31, 2023)
Grant Match:	\$591,000
Hwy 17 Park:	\$25,000
Small Business Enhancement:	\$30,000
Building Demo/Reno Grant:	\$50,000

Leaf & Limb Dump:	\$85,000
Animal Shelter Renovation:	\$50,000
RV Park Expansion:	\$50,000
Police Dept Needs:	\$40,000
Total	\$971,000

Review Draft Salary Schedule- Committee reviewed the draft FY23 salary schedule with updates to include the increase in minimum wage. The final copy will be brought back to committee in November.

Other Business:

KPM CPA's & Advisors – Committee members received their copy of the completed 2021 audit.

Hwy 17 Land Purchase – Mr. Doyle stated that the city closed on the property on Hwy 17 that will serve as a future expansion of Roubidoux Park. The purchase was approved by City Council earlier this year. ARPA funds and Park Acquisition funds were used to make this purchase.

Censure of Mayor Update – None

Mr. Doyle stated a need for closed session in accordance with RSMo 610.21 (3)(13). Councilman Conley moved to go into closed session for that purpose and was seconded by Councilman Liberty. A vote was called.

YEAS – Conley, Liberty

NAYS – None

Motion Passed & committee entered into closed session at 6:03 p.m.

Committee returned to open session at 6:54 p.m.

Committee adjourned a 6:54 p.m.

Next meeting will be held on November 10th, 2022 at 5:00pm