

WAYNESVILLE-ST ROBERT JOINT AIRPORT
BOARD MEETING
March 23, 2021
3:00pm

Attendance:

Board: Chairman Lauritson, Randy Becht, John Doyle, Doug Spitalny, Anita Ivey, Sean Wilson, John Moore, Bill Taylor

Staff: Miriam Jones, Mike Guy

Guests: Dave Robinson, Walter Matill & guest, Don Payne, Matt Chaifetz, Erin Younkin, Robert Crain, Ryan Lorton, Dave Hadel, Carola Prewitt, Alan Moll, Walter Matill

1. **Call to Order:** Chairman Lauritson called the meeting to order at 3:00pm
2. **Approval of Minutes:** Randy Becht made a motion to approve the meeting minutes from February 23, 2021. Motion was seconded by Sean Wilson. The motion passed.
3. **Comments by Guests:** No comments
4. **Reports by Staff**
 - a. **Administration:**
 - i. **Budget:** Mr. Doyle provided the board with the budget. Sean Wilson made a motion to approve the budget. John Doyle seconded motion. Motion passed.
 - b. **Airport Operations Manager:** Mike Guy stated fuel sales are up. The DLA fuel site inspection was completed on February 24 and will know results mid-April if contract will be awarded. Dave Robinson stated that flights should pick back up at the airport which will result in more fuel sales. Mike Guy stated that there is a military dependent coming to FLW that is AP and IA qualified and will schedule meeting with him when he gets here. Doug Spitalny stated that the mechanic shop in Camdenton has an apprentice that is interested in opening up a shop at FLW Airport. Camdenton airport is lengthening runway and taxiway this week which will be closed for 2 ½ months and they will steer people our way for fuel sales.
5. **New Business:**
 - i. **Contour Airline Update-** Matt Chaifetz stated that March is on track for a good month for enplanements. Numbers are much better than the winter months that led up to COVID last year.
 - ii. **TAMP Update-** Mr. Doyle discussed the meeting minutes from the Appropriating State Funds Terminal Improvements/TAMP meeting with Burns & McDonnell. The meeting discussed the funds that are still available and how the funding will be reappropriated. MoDOT Aviation does not currently see any issues with Cities retaining the remaining State Appropriation funds for the Airport.
 - iii. **Runway Extension Evaluation-** Mr. Doyle discussed the stakeholder meeting that was held in February which addressed re-evaluating the runway length to accommodate larger carriers in the future. Current FAA design standards and items in place cause declared distances, thereby limiting length and use of the runway.
 - iv. **EAS Bids Due April 15, 2021-** RFP posted March 4, 2021 for EAS Bids. All bids for Air Service at TBN are due no later than April 15, 2021.
 - v. **TBN Base- Proposed Lease Area Expansion-** A map was provided of the proposed lease area expansion. This provides an additional .5 acres of Lease Area II and is based on preliminary spatial dimension estimates for a terminal building and aircraft parking apron.
 - vi. **SOP Marketing Report-** Erin Younkin provided an overview report of social media platforms. There has been growth on the Airport Facebook page as well as Twitter and Instagram.
6. **Other Business**
 - a. **Terminal Trailer Update-** Mr. Doyle stated that all issues have been addressed and all utilities are up and running.