

ROADS & GROUNDS COMMITTEE MEETING
MINUTES
September 2, 2021 5:00pm

In Attendance:

Members: Chairman Bill Farnham, Councilman Amanda Koren, Councilman Cecil Davis

City Staff: John Doyle, Miriam Jones, Amber Box, Mayor Jerry Brown

Guests: Keith Pritchard

Media: Darrell Maurina

1. **Call to Order & Citizen Comments** – Chairman Farnham called the meeting to order at 5:00pm. No citizen comments.
2. **Approval of Minutes**- Councilman Koren made a motion to approve the minutes from August 5, 2021. Councilman Davis seconded the motion. Motion passed.
3. **Volkswagen Trust Grant**- Mr. Doyle discussed the Volkswagen Trust Grant application submission. Six trucks total have been submitted for replacement. The funding percentage that can be requested is 50%. Total funds requested is \$845,673.
4. **Code of Ethics**- Mr. Doyle provided committee with the second draft of the Code of Ethics. Councilman Davis made a motion to move forward with approving the Code of Ethics. Councilman Koren seconded the motion. Motion passed.
5. **Project Updates**- Mr. Doyle provided pictures of the project updates which included the no parking signs that were added on Francis St in the vicinity of Bobby Dale and Prospect, the completion of brush hogging on Michael Ct and the two new parking spaces that were added on Benton as well as the no parking sign at the corner.
6. **Street Department Updates**- The street department has completed road patching, cleaned under the Dyer Bridge, and submitted all bids for the Volkswagen program grant application.
7. **Other Business**-
 - a. **Preliminary Budget Meetings for September**- Preliminary Budget meetings have been scheduled with each department for September. Budget will be brought to Council in October for review and in November for final approval.
 - b. **Potential Equipment Purchase- Roller**- Mr. Doyle provided information regarding the potential purchase of a Roller. \$5,700 monthly rental or \$18,000 to buy.

There was a need for a closed session. Councilman Koren made a motion to enter into closed session. Councilman Davis seconded the motion. The motion passed and committee entered into closed session at 5:38pm.

Councilman Koren made a motion to enter into open session. Councilman Davis seconded the motion. The motion passed and committee entered into open session at 6:15pm.

Having no further business, the meeting was adjourned at 6:15pm.

The next scheduled meeting will be held on October 7, 2021 at 5:00pm